

Government of Punjab
Directorate of Governance Reforms
SCO 162-164, Sector 34 A, Chandigarh

To,

- (i) All the Administrative Secretaries to Government of Punjab
- (ii) All Deputy Commissioners of Punjab.

Memo No. **PB/SEMT/0145/3099-3100**

Dated: **23/6/15**

Subject: Digital Locker enrolment drive

Digital Locker or **DigiLocker** is the National Digital Locker System launched by Govt. of India is scheduled to be inaugurated by Hon'ble Prime Minister on 1st of July 2015.

Digital Locker is the dedicated personal storage space, linked to each resident's Aadhaar number which can be used to securely store e-documents as well as store Uniform Resource Identifier (URI) link of e-documents issued by various issuer departments.

It will minimize the use of physical documents and will provide authenticity of the e-documents. It will also reduce administrative overhead of Govt. departments and agencies and make it easy for the residents to receive services

To Sign-up for the Digital Locker only requirement is to have an Aadhaar and mobile number registered with Aadhaar. Procedure for enrolment of digital locker is attached as **Annexure-A**.

Digital Locker can be accessed at <http://digilocker.gov.in>, it can also be accessed through <http://digitallocker.gov.in> and <http://elocker.gov.in>.

In view of above, it is requested that all officers/officials of Punjab Government may enroll for Digital locker before 30.06.2015.

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For any further clarifications, please contact this department.


(H.S. Kandhola)


Director

Endst. No. PB/SeMT/0145/3101

Dated: 23/6/15

A copy of the above is forwarded to following for information please:

1. PS/Secretary, Governance Reforms for kind information of Secretary, Governance Reforms.


(H.S. Kandhola)

Director

➤ **Need of Digital Locker System**

- Documents mostly prevalent in physical form, leading to huge administrative overhead
- Challenge to residents in submitting multiple physical copies of the documents
- Challenge of verifying the authenticity of the documents

➤ **Objective:**

- Enable digital empowerment of residents by providing them with Digital Locker on the cloud
- Enable e-Signing of documents and make them available electronically and online
- Minimize the use of physical documents
- Ensure Authenticity of the e-documents and thereby eliminating usage of fake documents
- Secure access to Govt. issued documents through a web portal and mobile application for residents
- Reduce administrative overhead of Govt. departments and agencies and make it easy for the residents to receive services
- Anytime, anywhere access to the documents by the resident
- Open and interoperable standards based architecture
- Architecture to support a well-structured standard document format to support easy sharing of documents across departments and agencies
- Ensure privacy and authorized access to residents' data.

➤ How to Use Digital Locker

(A) For Residents

- Aadhaar number and Aadhaar linked mobile number required to sign up for Digital Locker
- To login one need to enter the Aadhaar number on the login field.
- A One Time Password (OTP) will be sent on UIDAI registered mobile number.
- Enter the OTP in the field and an e-Know Your Customer (e-KYC) will be done with UIDAI.
- Once e-KYC is successful, residents can view the URIs of e-Documents which have been uploaded into the Digital Locker by various issuers.
- Resident can also upload e-documents in their Digital Locker and eSign them.
- Residents can share private documents with requesters by sharing a link to the e-Document to the email address of the requester.

(B) For Issuers

- An Issuer needs to register on Digital Locker System to get a unique Issuer ID.
- Once an ID is assigned, Issuer can upload the documents in a standard XML format in the designated repository using repository service provider API.
- Each document uploaded in the repository will have unique URI comprising of Issuer ID, Document Type and Document ID. The document URI will be pushed to the concerned resident's Digital Locker based on his/her Aadhaar number.

(C) For Requesters

- A Requester needs to first register with an access gateway to on board Digital Locker system.
- A Requester can use document URIs to securely retrieve the documents from the repository through an access gateway.