

CORRIGENDUM # 1 - Dated 24th August, 2018**For****RFP FOR ENGAGEMENT OF AUDITORS FOR DISTRICT WISE FINANCIAL AUDIT OF SEWA KENDRAS**

S.No	RFP Page #	Clause/Annexure/Article/Schedule	Content of RFP requiring Clarification(s)/Section heading	Change Type	Revised Clause
1.	2	Bid Data Sheet	Cost of Tender Document	Modification	The clause to be read as: <u>Cost of Tender Document: Rs. 3000.</u>
2.	8	Eligibility Criteria	Eligibility criteria	Addition	Following clause has been added and to be read as: <u>Eligibility Criteria-1-e: The firm or any of its partner shall not have any engagement in last three years (including current FY) with M/s BLS International Services Limited or its subsidiary. The firm shall submit declaration that It does not have any conflict of interest in executing this engagement.</u>
3.	13	12- Performance Guarantee	The qualified and selected applicant shall submit irrevocable performance bank guarantee, from a scheduled or nationalized commercial bank, at the time of signing the agreement	Modification	The clause to be read as: The qualified and selected applicant shall submit irrevocable performance bank guarantee <u>or FDR</u> , from a scheduled or nationalized commercial bank, at the time of signing the agreement.
4.	13	14- Time schedule and deliverables	The time schedule of 8-weeks be extended to 16 weeks keeping in view the volume of work	Modification	The clause to be read as: <u>As per Annexure A</u> attached in this Corrigendum
5.	16	17. Information for CA firm for submitting the proposal	Bidding for a quotation is not permitted by the Institute of Chartered Accountant of India. We would suggest that Professional fee should be fixed by the Society keeping in view the time required for the audit based on the present structure of salary and other expenses. The most suitable criteria will be fee based upon per transaction	Addition	Following clause has been added and to be read as: <u>Information for CA firm for submitting the proposal- 17-b-iii. The minimum fee shall be Rs. 0.10 (Ten Paisa) per transaction + applicable taxes. However, bidders are requested to make their own assessment taking in to consideration the volume of work, number of resources required and other expenses to complete the engagement as per the timelines before submitting their bid. The tentative number of transactions are provided in RFP.</u>
6.	16	17. Information for CA firm for submitting the proposal	Information for CA firm for submitting the proposal	Addition	Following clause has been added and to be read as:

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					<u>Information for CA firm for submitting the proposal-17-C-ii-C: In case of a tie of L1 in a district, the bidder having the highest turnover (Average of last 3-years) will be considered as L1.</u>
7.	16	18. Payment Terms	Payment Terms	Modification	<p>Clause to be read as:</p> <p><u>Payment will be after acceptance of the audit report by PSeGS. The report shall be deemed accepted if there is no observation issued by PSeGS to the bidder within 30 working days of submission of report. The payment shall be released within 30 working days from the date of acceptance of audit report and on submission of invoice by the successful bidder.</u></p>
8.	24	Annexure B	Pre-Qualification Cum Technical Bid	Addition	<p>Following clause has been added and to be read as:</p> <p><u>2-f: The firm shall submit extracts from the audited balance sheet and profit & loss or Annual financial reports or Income Tax Returns along with the certificate from the statutory auditor of the Bidder/ Practicing Chartered Accountant of the last 3 years.</u></p>
9.				General	The last date of submission of proposal has been extended to <u>31st August, 2018</u> till 3:00 PM. Proposals will be opened at 4:00 PM on same date.
10.	25	Annexure C	Financial bid Form	Modification	<p>The clause to be read as:</p> <p>As per Annexure B attached in this Corrigendum</p>

Annexure A: Time Schedule and Deliverables

Sr. No.	Deliverable	Time-lines
1.	Audit report of reconciliation of Govt. fees, facilitation charges of G2C services rendered in district (Sewa Kendras wise) from August 2016 to 29 July 2018.	On or before 30 th November, 2018
2.	District SLA Report (Sewa Kendras wise)	On or before 30 th November, 2018
3.	Cost of total IT hardware (On WDV basis) – Sewa Kendra wise	On or before 30 th November, 2018
4.	Audit and reconciliation of reimbursable expenses such as Electricity Bills, Diesel etc.	On or before 30 th November, 2018

Annexure B: Financial bid Form

The Member Secretary
Punjab State e-Governance Society (PSeGS)
Department of Governance Reforms,
Plot No. D-241, Sector 74, Industrial Area
SAS Nagar, PUNJAB

Ref: Request for Proposal for engagement of auditor for Sewa Kendras

Dear Sir,

We, the undersigned, offer to provide the audit services for district wise financial audit of Sewa Kendras in accordance with your RFP dated [Insert Date] and our Technical Proposal.

Following is the district wise financial quote:

Sl. No.	District	Rate per Transaction

This amount is exclusive of the GST.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in the Data Sheet.

No fees, gratuities, rebates, gifts, commissions or other payments have been given or received in connection with this Proposal.

We understand that, you are not bound to accept any Proposal you receive.

Yours sincerely,

(Signature of authorized signatory of C.A. Firm and seal)