

Punjab State e-Governance Society
Directorate of Governance Reforms, Punjab
D 241, Industrial Area
Phase -8B, Sector-74 Mohali-160062

1. Applications are invited for following positions purely on contractual basis for a period of 1 year extendable further by 1 year at a time for a maximum tenure of 2 years subject to satisfactory performance.
2. Eligible candidates may send their applications by post latest by 04/10/2019 before 5:00 PM.
3. Eligibility and educational qualifications for the above said positions are as under: -

Sr. No	Position	Eligibility	Remuneration
1.	Lead Governance (1)	M. Phil or PhD in Social Sciences from reputed University or MBA from reputed business School Relevant work experience of at least 3 years in the case of candidate possessing PhD degree and at least 5 years in the case of candidate possessing M. Phil or MBA degree. Age: -30 to 40 Years	1.50 Lacs per month to 2 Lacs per month depending on the academic qualifications and the duration and nature of work experience
2.	Governance Fellows (10)	Master Degree in Social Sciences from a reputed University with 1-year relevant work experience or MBA from reputed Business School with 1-year relevant work experience or Bachelor Degree from reputed University with 3 years relevant work experience (only in exceptional cases) Age: - 23 to 28 Years	Rs 50,000/- per month to Rs 75,000/- per month depending on the academic qualifications and the duration and nature of work experience

4. Candidates must download and use the application form available at www.dgrpunjab.gov.in
5. Applications may be sent with covering letter (mentioning Name, Date of Birth, Contact details, Qualification in reverse-chronological order, Total and Relevant work experience) via Email to dgr@punjab.gov.in with CC to pbgovfellows@gmail.com or via Post to Member Secretary, PSeGS, O/o Department of Governance Reforms, D-241, Near Quark City, Industrial Area, Phase 8B, Sector 74, Mohali, Punjab
6. Only eligible candidates will be invited to participate in the selection process. Intimation in this regard will be given via emails and a notice in this regard will also be uploaded on website www.dgrpunjab.gov.in
7. Only the candidates found to be eligible by the scrutiny committee shall be invited to appear for the interview.

8. Any candidate found to be lacking the basic qualifying criteria can be disqualified at any stage. No communication for rejection of candidature shall be issued. The decision of the Member Secretary in this regard shall be binding and final.
9. PSeGS reserves the right to defer, cancel or postpone the selection process at any time without assigning any reasons.

The Background

1. Government of Punjab has constituted the Punjab State Advisory Council to steer transformational reforms in governance. The Council comprises experts as well as senior leaders and officials of the State Government and is headed by the Chief Minister.
2. In order to assist the Council in formulation and implementation of agenda of governance reforms, Government wants to engage the services of Governance Fellows.
3. The Team will be placed would be tasked with the following responsibilities:
 - a. To assist Members of the Council in the preparation of agenda for reforms including research on good governance practices, nationally and globally;
 - b. To research and formulate specific proposals on desired areas of governance;
 - c. To work with officers of specific departments on implementation of proposals for reforms, including internalisation and adoption of desired good practices;
 - d. To monitor and report upon the implementation of any specific proposal or project;
 - e. To help in documentation of the initiatives undertaken by the Council; and
 - f. Any other work assigned to it in pursuance of the objects of the Council.

Member Secretary