

**GOVERNMENT OF PUNJAB  
DEPARTMENT OF GENERAL ADMINISTRATION  
(GENERAL COORDINATION BRANCH)**

**ORDER**

The 16<sup>th</sup>, March, 2012

No.1/1/2012-GC (5)/3742 -In exercise of the powers conferred by clauses (2) and (3) of article 166 of the Constitution of India, and all other powers enabling me in this behalf, I, Shivraj V.Patil, Governor of Punjab, hereby make the following rules further to amend the Government of Punjab, Allocation of Business Rules, 2007, namely:-

**RULES**

1. These rules may be called the Government of Punjab, Allocation of Business (Ist Amendment) Rules, 2012.
2. In the Government of Punjab, Allocation of Business Rules, 2007, in the Schedule:-
  - (a) under the heading “DEPARTMENT OF AGRICULTURE AND FORESTS”, under sub-heading captioned as ‘(A) AGRICULTURE WING’, in entry 6, for items “(c), (d) and (e)”, the following items shall be substituted, namely:-
    - “(c) vegetable preservation; and
    - (d) crop insurance”;
  - (b) after the heading “DEPARTMENTN OF FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS” and the entries relating thereto, the following heading and entries shall be inserted, namely:-
    - “12-A DEPARTMENT OF FOOD PROCESSING
    - All matters relating to food processing”;
  - (c) after the heading of “DEPARTMENT OF GENERAL ADMINISTRATION” and the entries relating thereto, the following heading and entries shall be inserted, namely:-
    - “13-A DEPARTMENT OF GOVERNANCE REFORMS

1. All matters relating to:-
  - (a) administrative reorganization and streamlining of administration;
  - (b) reports of Administration Reforms Commission;
  - (c) improvement in office procedures and systems;
  - (d) Indian Institute of Public Administration; and
  - (e) formulation of policies regarding maintenance and retention of records.
2. Administrative reforms and e-Governance in all Departments of the Government, reports of the Administrative Reforms Commissions and Punjab Governance Reforms Commission, National e-Governance Programme.
3. Administration of the Right to Information Act.
4. Management of the State Data Center, State Wide Area Network, State Service Delivery Gateway, and related matters.

The Administrative Secretary of this department will report to the Minister-in-Charge through the Chief Secretary”;

- (d) for the heading “DEPARTMENT OF INFORMATION TECHNOLOGY” and the entries relating thereto, the following heading and entries shall be substituted, namely:-

“19 DEPARTMENT OF INFORMATION TECHNOLOGY

1. Promotion of IT Industry in Punjab.
2. Policy for setting up of IT Parks and Knowledge parks.
3. Policy for encouragement of IT enabled service industry”;

- (e) after the heading “DEPARTMENT OF IRRIGATION AND POWER” and the entries relating thereto, the following heading and entries shall be inserted, namely:-

“20-A DEPARTMENT OF INVESTMENT PROMOTION

1. To interact with industry at National and International level to promote investment in Punjab.
2. To follow up investment proposals in the Departments of the Union and the State Governments.
3. To follow up and monitor any other matters of Punjab pending in any Ministry or Department of the Union Government.
4. To coordinate with the Department of Industry and other concerned departments for organizing trade-fairs, road shows, seminars and conferences for investment promotion.”

Dated, Chandigarh, the  
16th March, 2012

SHIVRAJ V.PATIL  
GOVERNOR OF PUNJAB

Dated, Chandigarh, the  
16th March, 2012

S.C.AGRAWAL  
CHIEF SECRETARY  
TO GOVERNMENT OF PUNJAB

Endt.No.1/1/2012- GC(5)/3743

Dated, Chandigarh, the 16.03.2012

A copy is forwarded to all the Financial Commissioners, Principal Secretaries and Administrative Secretaries to Government of Punjab, for information and necessary action.

Under Secretary Coordination

Endt.No.1/1/2012- GC(5)/3744

Dated, Chandigarh, the 16.03.2012

A copy is forwarded to the Secretary to Governor, Punjab, for information of the Hon'ble Governor.

Under Secretary Coordination

Endt.No.1/1/2012- GC(5)/3745

Dated, Chandigarh, the 16.03.2012

A copy is forwarded to the Secretary to the Chief Secretary Punjab, for information of the Chief Secretary.

Under Secretary Coordination

Endt.No.1/1/2012- GC(5)/3746      Dated, Chandigarh, the 16.03.2012

A copy is forwarded to:-

1. The Chief Librarian, Punjab Civil Secretariat Library; and
2. The Librarian, L.R. Office, Punjab, for information and necessary action.

Under Secretary Coordination

Endt.No.1/1/2012- GC(5)/3747      Dated, Chandigarh, the 16.03.2012

A copy is forwarded to the Managing Director, INFOTEC, Udyog Bhawan, Sec.17, Chandigarh alongwith C.D. for information & necessary action.

Under Secretary Coordination